

Brodhead Fire Commission Monthly Meeting

January 6, 2026

5:00 P.M.

Brodhead Fire Station

1. Call to Order:

The meeting was called to order at 5:00 PM

2. Roll Call to determine if a quorum is present.

Present - S. Hazeltine, B. Gritzmaker, A. Schneider, P. Faessler, B. Moon

Absent - N. Burkhalter

3. Motion to deviate from the order of the agenda if necessary.

A. Schneider made a motion to approve the agenda as it was presented.

Seconded by B. Gritzmaker

Motion Passed

4. Public Appearances: This is the public's opportunity to speak.

Each citizen is allowed 10 minutes to address the Commission.

5. Approval of previous meeting minutes. Discussion/Possible Action.

B. Gritzmaker made a motion to accept the minutes from the December 2, 2025, meeting as presented.

Seconded by A. Schneider

Motion passed

6. Treasurer's Report- Discussion/Possible Action:

December 2025

Operating Checking Account Balance: **\$68,960.24**

Capital Money Market Capital Fund Balance: **\$558,835.05**

Total Accounts Balance: **\$627,795.29**

Motion to approve the Treasurer's report made by B. Gritzmaker

Seconded by Bob Moon

Motion passed

7. Payments of Bills- Discussion/Possible Action:

Bills paid after the December 2, 2025, meeting

AirWorx \$330.00, AT&T \$42.99, Brodhead Water & Light \$436.38, Capital One \$1,837.71

City of Brodhead-LOSA \$17,704.00, Decatur Dairy \$113.29, EcoWater \$23.00,

Firefighter Payroll 2nd Half of Year \$16,038.76, Fire Service Inc.-Truck 2- \$2753.62,

Gasser \$108.67, Knutes \$1,497.00, Monroe Engraving \$54.00, 4 Person Paid on Shift \$10,940.00

Officer Pay \$3,500.00, Reffue, Pas, Jacobson \$2,862.00, Reimb-Oborne \$90.37,

City of Brodhead-Sewer \$248.37, Spectrum \$229.90, Speich \$467.18, Streamline \$200.00

Uniform Den \$7,673.70, WE Energies \$125.47

Income received after the December 2, 2025, meeting

Brodhead EMS-Oct.-. \$708.34, Brodhead EMS-Nov-\$813.83, Wis. Surplus \$900.10

Motion to approve the payment of bills made by A. Schneider

Seconded by B. Gritzmaker

Motion passed

8. Reports of department activities:

A. Firefighters Inc.: Nothing at this time

B. Fire Inspector:

2nd Half of 2025

110 Total occupancies inspected

25 Total occupancies with outstanding violations

3 Total occupancies with violations noted and subsequently corrected

2025 Totals

343 Total occupancies inspected

59 Total occupancies with outstanding violations

6 Total occupancies with violations noted and subsequently corrected

C. Administrative Assistant Reports:

DECEMBER 2025

Fire Response: 1, Cancel: 4, MABAS: 5, Lift Assist: 3, MVA: 2, Assist BAEMS: 9, Assist GCEMS: 0

Assist Orfy: 0, Assist 860: 0, 1st Response: 0

Total 24 calls

2 months in a row, no 1st Response Calls, both ambulances have had crews for calls.

2025 Call Volume - 273

Lift Assists - 33

Cancel - 26

Fire Response - 76

Assist BAEMS - 32

First Response - 31

MVA - 27

MABAS - 31

Assist GCEMS - 5

Assist 860 - 6

Assist Orfy - 5

DBL # by Dispatch - 1

Month with the highest # of calls - March with 41

Month with the lowest number of calls - April with 14

D. Life Quest/Fire Recovery:

DECEMBER 2025

Claims Submitted: 0 for \$0.00

Payments received 3 claims by FRUSA: \$704.48

Payment plans received 0 by FRUSA: \$0.00

Claims Denied: 0

Non-Billable(Other): 0

In Progress: 0

E. Fire Chief: Nothing at this time

9. Old Business:

A. Compensation & Benefit bylaw - Paid on Shift Discussion/Action

Admin Assistant Osborne updated the Compensation & Benefit Bylaw-Paid on Shift section to show the previous motion that was passed by the Brodhead Fire Commission to raise the Paid on Shift pay from \$2.00 per hour to \$10.00 per hour on Saturday & Sunday between the hours of 8:00 AM and 5:00 PM. Paid on Shift will be paid monthly instead of every 6 months. A. Schneider felt this may be a stronger incentive to sign up for shifts if an FF doesn't have to wait 6 months to get paid.

A. Schneider made the motion to approve the bylaw as presented, with a start date of January 1, 2026.

Seconded by P. Faessler

Motion Carried

S. Hazeltine noted that this may address the staffing issue for now, but we need to consider future staffing. He sees more of a paid personnel staffing sooner rather than later.

10. New Business :

A. Firefighter Program in Brodhead High School Discussion/Action

Lt. D. Pinnow and 1st Assistant Chief Searles spoke with the Brodhead School Board to obtain approval for the BTC Fire Academy program to include Brodhead this fall. Lt. D. Pinnow will meet with the H.S. guidance counselor to draft a course description for the student handbook for the fall course.

The Fire Academy course will be funded with 2% dues.

This was the 1st year the Fire Academy has been offered through Blackhawk Tech. Classes will be held in Monroe. Currently, BFD has 5 Fire Explorers. Looking to get Freshman/Soph into Fire Explorer Program at the Fire Station. H.S courses will be offered to Juniors & Seniors, this will be dual credits- high school and college credits. The goal is for Seniors graduating to be able to apply for a Firefighter/EMS career right out of high school.

The EMR portion will not be covered by 2% dues, cost per student \$1,200.00 max, this would include books, uniforms, and state testing. BFD would cover costs at this time under training, but in the future, depending on the number of students, it may need to go to a reimbursement program.

11. Commission Comments or Questions:

The Commission may speak on any topic, not on a specific agenda item.

12. Discussion/Possible Action on future agenda items and next meeting date and time:

**Next District Meeting Date: Brodhead Fire District Monthly Meeting
February 3, 2026, at 5:00 PM at the Brodhead Fire Station
February 7, 2026, at 8:00 AM at the EMS Garage**

13. Motion to adjourn.

Motion to adjourn at 5:25 PM by A. Schneider

Meeting adjourned

Typed by: Administrative Assistant H. Osborne

January 7, 2026 8:28 AM